

Official minutes of the City of Dighton Regular Council Meeting held January 10, 2022

Mayor Doyle Capra called the regular monthly meeting to order at 5:42 p.m. in City Hall. Those present included: Council members Craig Doris, Christine Birney-Carter, Curtis Hanna, & Austin Bretz. Also present were: Annita Lorimor, Janet Shapland, Marlene Rupp, Steve Porter w/KMEA, Lane Co. Sheriff Bryan Kough, Erin Carter, James Lorimor, Jacob Gayer, City Attorney Dale Pike, City Superintendent Craig Collins, Dep. Clerk & Treasurer Nicole Strobel, and City Clerk Chelle Anderson. Matthew McClure was absent.

Swearing in of new Council took place by Clerk Anderson. The outgoing Council members were thanked & left the meeting. The newly elected Mayor Annita Lorimor redid the seating arrangement & named new committee heads as follows: Council President: Christine Birney-Carter, Social Media/Website committee: Christine Birney-Carter, Finance Commissioner: Janet Shapland, Park & Pool Commissioner: Curtis Hanna, Utilities Commissioner: Craig Doris, Streets & Alley Commissioner: Marlene Rupp.

Councilwoman Birney-Carter made the motion to accept the consent agenda as printed, Rupp seconded, discussion was held, yeas by all, motion carried.

Mayor Lorimor asked for amendments to the agenda. Mayor Lorimor added financials as Item I under Unfinished Business, Birney-Carter asked to have item F; Court Management software moved to item A under Unfinished business, Doris made the motion, Hanna seconded, yeas by all, motion carried.

Mayor Lorimor asked for Unfinished Business. Jacob Gayer met with Council concerning the Municipal Court & Court Clerk position. Birney-Carter made the motion to make Jacob Gayer interim court clerk until May 2022, Doris seconded, discussion was held, yeas by all, motion carried. Attorney Pike will talk to auditors about the court clerk/Mayor receiving money. Gayer will come to the February meeting for more discussion on new software.

Attorney Pike reported on the Dollar General project. Steve Porter with KMEA also discussed the Dollar General project.

Discussion was held on the property at 145 N. 5th St. The owner is not planning on moving back into the home & he would like to clean it up & possibly sell it.

Superintendent Craig Collins reported on the sewer truck that the City is purchasing. When the dealership was driving it to Kansas City, a wiring harness went thru the turbo. They are completely rebuilding everything & installing a new turbo. Collins stated that are hoping to be finished Friday. There will be a warranty of 50 hours after training. Hanna left the meeting at 6:23pm.

Birney-Carter discussed the trash & she would like to keep it on the agenda until we know that we get a second truck on Monday's & Thursdays.

Discussion was held on the Employee handbook. Doris will get with Clerk Anderson & it will be done next meeting.

Discussion was held on payroll software. Clerk Anderson stated that the City can save \$600 if the Mayor & Council switch to quarterly payroll instead of monthly payroll. Doris made the motion to pay the City Council quarterly, Rupp seconded, discussion was held, yeas by all, motion carried. Doris made the motion to purchase the HR Hub programing, Birney-Carter seconded, discussion was held, yeas by Birney-Carter, Doris, Rupp yeas, Shapland nay, motion carried.

Mayor Capra asked for new business. Discussion was held on Resolution 2022-1; GAAP Waiver. Birney-Carter made the motion to approve Resolution 2022-1 as printed, Shapland seconded, discussion was held, yeas by all, motion carried.

Doris made the motion to destroy the Municipal Court infractions from 1983-1995, Shapland seconded, discussion was held, yeas by all, motion carried.

Mayor Lorimor discussed financials. Lorimor & Birney-Carter shared how Cimarron does their bill paying. From now on, Deputy Clerk Strobel will make sure to put the check number on each voucher. Doris made the motion to change the procedure with vouchers & bills attached & the Council will initial at every meeting & then the Mayor will sign off & pay the bills, Birney-Carter second, discussion was held, yeas by all, motion carried.

Birney-Carter made the motion to recess into executive session to discuss wages pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in City Hall at 7:15PM, Shapland seconded, yeas by all, motion carried. The Council & City Attorney were present for executive session. At 7:15pm Birney-Carter made the motion to extend the executive session until 7:30pm with the open meeting resuming in City Hall at 7:30pm, Doris seconded, yeas by all, motion carried. The open meeting resumed at 7:30. Rupp made the motion to agree to the following raises, Craig Collins \$.50 per hour, Nikki Strobel \$.50 per hour, Alex Budd \$.50 per hour, Dustin Hoffman \$.50 & Derek Moomaw \$1.00, Birney-Carter seconded, discussion was held, yeas by all, motion carried.

Shapland made the motion to recess into executive session to discuss employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume at 8:10pm in City Hall, Doris seconded, yeas by all, motion carried. Council & the City Attorney stayed for executive session. Clerk Anderson joined the executive session at 8:08pm. Doris made the motion to extend executive session 10 more minutes until 8:10, Shapland seconded, yeas by all, motion carried. Doris made the motion to extend the executive session another 10 minutes, resuming regular session in City Hall at 8:25pm, Shapland seconded, yeas by all, motion carried. Doris made the motion to put an employee on 60-day probation, Shapland seconded, discussion was held, yeas by all, motion carried. Mayor Lorimor will speak to the employee tomorrow.

Mayor Lorimor asked for Committee reports. Birney-Carter did not know about the stipend for firemen & Chief Collins did not know if Council knew about the fireman's supper in January. This meal comes out of the fire budget. Birney-Carter stated that she received a phone call & that someone was asking why the firemen got a gift certificate from Lane County Implement.

City Superintendent Craig Collins reported that he had spoken with JP Metzler with RMA Engineering & his bill will not exceed \$8,000.00 for a 10-step conversion on the electric service. COVID pay was discussed. Shapland made the motion to not exceed 10 days of COVID pay, Doris second, discussion was held, yeas by all, motion carried. Collins stated that Bretz, Inc. has a water meter in a rental building that has frozen & broke. The City went in on Wednesday & removed the water meter. Collins stated that the quarter turn valve is broken. Collins wants to put it underground & move the water meter outside. Cost to freeze the pipe is \$700.00. Collins stated that there are some residents that are opening water meter pits & turning their water on & off. Birney-Carter stated that if Superintendent told Collins if he sees a lid off of a water meter to stop & have a conversation with them about it.

Demand audits were discussed. We need to go over the rate study with the new members. Also, it was discussed that Dollar General is still waiting on an easement.

Birney-Carter reported that the Foundation has a possible buyer for Diamond View. Birney-Carter also wanted to know who owns the street. The City's Facebook page was discussed. Clerk Anderson will make Birney-Carter an administrator.

Discussion was held on the pool. Doris reported that Stephanie Wick has agreed to manage it again, but would like to hire an assistant manager to help when she can't be there.

Superintendent reported that there is an alley in town that is blocked off & there are 9 dogs there. Council advised Collins to take Sheriff Kough with him & go talk to the land owner.

Birney-Carter would like to be made an administrator on the Facebook page & the website. Clerk Anderson will take care of adding Birney-Carter.

There being no further business to come before the Council, Birney-Carter made the motion to adjourn the regular meeting, Doris seconded, yeas by all, motion carried. The meeting adjourned at 9:04 p.m.

Annita Lorimor, Mayor

Chelle J. Anderson, City Clerk